



Lebanese American University

**UNIVERSITY SCHOLARSHIP PROGRAM - III
AID-268-A-12-00002**

QUARTERLY PROGRESS REPORT

Report number 1

REPORTING PERIOD:
October – December 2012

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**SUBMITTED TO:
UNITED STATES AGENCY FOR INTERNATIONAL DEVELOPMENT
(USAID)**

Sep 21, 2015

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IMPACT SUMMARY AS OF DECEMBER 2012

Indicator Number	Activity	Indicator	Target unit	Rationale Behind Targets		Year I (Oct 2012 to Sep 2013)							
					Baseline	Target Year I	Q1	Q2	Q3	Q4	Achieved Year I	Comments	
Standard Indicators													
1		Number of Host-Country Individuals receiving USG-Funded Scholarships to Attend Higher Education Institutions	scholars	As per agreement		85							
2		Number of Host-country individuals trained as a result of USG Investments Involving Higher Education Institutions	scholars (Total)	As per agreement		85							
			Male Scholars	as per the award		34							
			Female Scholars	as per the award		51							
			Outside Beirut & Mount Lebanon Scholars, at least 59	as per USAID guidance		59							
Life of Project Indicators													
3	Retention & Graduation Rates	Students willingness / ability to succeed in the program	Number of scholars	As per agreement	0	81							
4	Measure success of student-training-student	Percentage of students assuming leadership roles at LAU	% of scholars	As per agreement	30%	100%							
5	Measure effectiveness of socialization, support services and mentoring	Percentage of admitted students with positive attitude indicators	% of scholars	As per agreement	70%	90%							
6	Measure correlation between academic majors, career services, experiential learning and internship opportunities	Percentage of admitted students employed one year after graduation from LAU	% of scholars	As per agreement	60%	80%							
Advertisement and Production													

7	Design Application, Brochure, Website, poster...	Promotional Materials Developed	Number of Promotional Materials Developed		4		4						
8	Advertising in leading newspapers	USP III advertised in 3 newspapers	Number of Advertisement	4 in each of the three newspapers	12		5						
9	LAU personnel highlighting USP III during their appearances in Lebanese Radio & TV stations	Number of media appearances	Media appearances	Generate more publicity for USP II	1	1							
10	Distribute the USP III brochure to public high schools throughout Lebanon	USP III brochure distributed	Number of Brochures	Increase coverage and advertisement	7000	7000	1799						
11	Distribute the USP III brochure to public high schools throughout Lebanon	Number of Public Schools Receiving Brochures and promotional items	Public high schools	Promote USP III directly in schools	239	240	60						
12	Admissions officers distribute Admissions & F.A. applications	Number of applications distributed	applications	Facilitate the task of filling the application	4945	5000	1451						
13	Send electronic copies of the USP III brochure to LAU alumni & friends	USP III brochure sent electronically	LAU alumni & friends	USP II covered 15949 address	15949	15950							
14	Promote USP III award in magazine, Alumni bulletin, president's report and Social Media	USP III Award promoted	LAU magazine, Alumni bulletin, president's report and Social Media	Promote USP III directly in schools	4	4							
Recruitment													
15	LAU Admission officers schedule meetings with public school principals & visit them & present USP III to their students	Number of public high schools visited	Public high schools	Promote USP III directly in schools	239	240	60						
16		Number of Students attended LAU school visits	approximate number of students in the public school	Promote USP III directly in schools	Estimate: 60 students on average / school	12000	4181						

Career Counseling													
17	Organize a special career counseling workshop for the top 150 interviewed candidates	Number of scholars attending the career counseling workshop	Number of scholars			150							
Orientation													
18	Invite scholars to a special multi-day orientation program given by the USP III:director/coordinator/faculty/ and staff and student mentors/orientation leaders	Number of scholars attending the multi-day orientation program	Number of scholars	The number of recipients of this award is 85	85	85							
19		Number of Orientation Sessions held for USP-III Scholars	sessions	USP III specific orientation and LAU general orientation	2	2							
Housing and Other Facilities													
20	Admit Students to LAU Dorms	Number of Scholars admitted to student housing	scholars (Total)	Random estimate: depends greatly on the student interest		42							
21	Offer Students Transportation Allowance	Number of Scholars offered a transportation allowance	scholars (Total)	Random estimate: depends greatly on the student interest		43							
Intensive English and Tutoring													
22		Number of Scholars admitted to intensive English - one semester	scholars (Total)	Estimate: same % of USP I		18							
23		Number of Scholars admitted to intensive English - two semesters	scholars (Total)	Estimate: same % of USP I		13							
Academic Formation													
24	Assign LAU student mentor for every scholars	Number of mentors assigned for the first academic year	Number of mentors	estimate: 1 mentor for every group of 5+ scholars	as per agreement	17							

PROGRESS SUMMARY

USP III - Year I Work Plan														
			Q1			Q2			Q3			Q4		
Activities	Output	Status	Oct 2012	Nov 2012	Dec 2012	Jan 2013	Feb 2013	Mar 2013	Apr 2013	May 2013	Jun 2013	Jul 2013	Aug 2013	Sep 2013
Advertisement and Production														
Design and print new and comprehensive Admission and Financial Aid applications	Produce the applications	Completed	x	x	x									
Inform MEHE (Ministry for Education and Higher Education)	MEHE informed	Completed	x	x										
Advertise in leading newspapers in Lebanon	Advertisement complete	On Going		x	x	x	x							
Highlight USP III during LAU officials appearances in Lebanese Radio & TV stations	USP III highlighted on media			X	X	X	X	X						
Develop a USP III brochure	USP III brochure developed	Completed	x	x										
Schedule meetings with public school principals, visit them, & present USP III to their scholars	Public high schools visited & USP III presented	On Going		x	x	x	x	x						
Distribute Admission and FA applications to public schools	Admission & F.A. applications distributed	On Going		x	x	x	x	x						
Distribute the USP III brochure to public high schools throughout Lebanon	USP III brochure distributed	On Going		x	x	x	x	x						
Send electronic copies of the USP III brochure to LAU alumni & friends	USP III brochure sent electronically	Completed			x									
Recruitment & Selection														
Receive applications	Applications received			x	x	x	x	x						
Review submitted applications and highlight missing documents	applicants are informed about missing documents			x	x	x	x	x	x					
Identify students who will be invited for testing based on their high school grades	Scholars invited for testing								x	x	x			

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Collect scholars signature on Memorandum of Understanding explaining the conditions of the scholarship & the responsibilities of LAU & the student	Memorandum of Understanding signed														X	X
Housing and Other Facilities																
Assign rooms for scholars who must stay in LAU dorms	Rooms Assigned															X
Welcome scholars in LAU dorms	Scholars welcomed															X
Intensive English and Tutoring																
Provide scholars with English tutoring if needed	English tutoring scheduled															X
Academic Formation																
Split Scholars into small groups and assign an LAU student mentor for each	Groups formed and mentors assigned															X
Advise scholars for registration purposes	Scholars advised & registered															X
Extra-curricular Activities and Leadership																
<i>Not Applicable to Year 1</i>																
Career Development and Internships																
<i>Not Applicable to Year 1</i>																

Program Summary

1. Duration: the period of the agreement is September 19,2012 to September 18,2018
2. Objectives: LAU to enroll as of fall 2013, 85 academically qualified and financially needy male and female students with demonstrated potential for leadership and civic engagement from both rural and urban areas, representing Lebanon's diverse confessional makeup.
3. Scope:
 - a. These students may be enrolled in one the following 11 majors: Biology, Business, Chemistry, Communication Arts, Computer Science, Economics, Education, Mathematics, Nursing, Nutrition, Political Science, Psychology, Social Work, Civil Engineering, Computer Engineering, Electrical Engineering, Industrial Engineering and Mechanical Engineering,
 - b. The award will cover: Tuition fees for the duration of the program including one preparatory year if needed, Medical Insurance, Book allowance, Student housing or Transportation Allowance, a Monthly Stipend for a maximum of 11 months per year and a Laptop.
4. Key Activities and Phases:
 - a. Advertisement and production
 - b. Recruitment
 - c. Orientation
 - d. Housing and other facilities
 - e. Intensive English and Tutoring
 - f. Academic Formation
 - g. Extra-curricular activities and Leadership
 - h. Career Development and Internships

Progress during this Quarter – Key Achievements

The focus in Quarter I was on USP III publicity and students early recruitment. To guarantee the largest coverage LAU has advertised USP III several times in four leading Arabic newspapers. Advertising materials have been developed and distributed to students and schools to increase overall awareness about the program and attract the largest pool of applicants.

Detailed Progress

I - Dissemination

a. Ministry of Education and Higher Education

On October 24, 2012 Vice President for Student Development and Enrollment Management sent a letter to the Director of the Ministry of Education asking for his support and authorization to start visiting public high schools.

On November 30, 2012 an official memo was issued by the Ministry of Education accepting our request and asking us to coordinate with and with the school principals directly.

b. Newspaper advertisements (Annex 1)

On November 20 we received USAID approval on the newspaper advertisement content and outlets. We started advertising USP III accordingly in four leading Arabic newspapers:

- An Nahar (November 22, December 21)
- As Safir (November 28)
- Al Balad (December 4)
- L'Orient le jour (December 27)

c. Brochures and applications

In October and November 2012 LAU designed and printed 7000 flyers (Annex 2), 1000 posters (Annex 3) and 4900 Admission and Financial Aid applications (Annex 4). These advertising documents are sent and distributed to public high schools during the recruitment visits. These documents were cleared and approved by USAID on November 13.

d. Web

www.lau.edu.lb/usp was updated to reflect USP III new modified recruitment conditions and application. The address was promoted in our newspaper advertisements, was communicated to all public high schools, and was added to USP publications (brochures and applications).

II- Visiting public high schools

During the months of November and December 2012, LAU visited 60 public high schools across the different regions of Lebanon. During these visits LAU admission personnel met 4,181 students and distributed 164 posters, 1799 flyers and 1451 admission and financial aid applications. Attached below are some pictures of public high schools (Annex 5) showing LAU personnel presenting and discussing USP III with public high school students.

Challenges during this Quarter

No major challenges were faced during quarter one of implementation. The project is running timely and accurately as per the agreed work plan.

Planned Activities for next Quarter

The main activities that will be undertaken during quarter II are:

- 1- Run additional USP III advertisements in local newspapers
- 2- Highlight USP III during media appearances
- 3- Visit the remaining public high schools and distribute additional flyers, posters as well as admissions and financial aid applications.
- 4- Start screening the received applications and request missing documents.

Internal Control Procedures

I- Compliance with Eligibility Requirements Process:

LAU is advertising the program in four leading newspapers and is visiting all public high schools of Lebanon to provide equal opportunity to all potential beneficiaries. Non cooperative schools are reported to the ministry of education and re-contacted to schedule visits. As of next quarter applications will start to be received and checked by the admission / financial aid teams.

Throughout the selection process LAU will ensure the scholarship is given only to eligible undergraduate students in different ways:

1. The eligibility requirements are detailed in the flyer under the section “Who could Join USP III”
2. They are listed on USP website <http://www.lau.edu.lb/usp>
3. They are explained to students by the admission team during school visits
4. When a new application is received, the admission team checks compliance with each of the below criteria:
 - a. “Be enrolled in a public high school for at least the last 2 years of secondary education and expected to complete the baccalaureate degree during summer 2013”: official school transcripts proving the student has been enrolled in an official school for the last 2 years of secondary education and the last year is academic year 2012 -2013
 - b. “Be a Lebanese Citizen”: copy of the official Lebanese ID
 - c. “Not be registered at any university or have completed studies at any university”: official school transcript proving the student is registered in academic year 2012 – 2013
 - d. “Is not holder of an America Citizenship”: this is addressed in the application question number 7 as well as in the final admission letter in which the student certifies that he does not hold a US citizenship and that if this information is proven wrongful he/she will be dismissed from the program.

If any of the above document is not available the application is placed on hold and the student is re-contacted, if the student provides the missing documents the application is processed, if the student misses to provide the missing documents, the application is placed on hold and he/she will not be considered in the next selection phases.



5. Also when a new application is received, the financial aid team reviews it and ensures all required supporting documents are attached to it, such as parent’s employment letter, salary certification, owned property, rent contracts, family civil record, insurance and loan contracts... Missing documents are identified and communicated to students for completeness, files should be completed as soon as possible, ideally when students visits LAU to take the entrance exams or latest on the interview date for some exceptional cases (such as students living in far areas). Every file is studied separately; data related to parents work, number of siblings, income, expense and assets owned is entered into a system which returns a financial aid assessment for each case (High need, Average need, Low need). Students shortlisted for interviews are invited with their parents for a financial aid interview which aims to better understand their financial aid situation and clarify any conflict in their files. The system assessment and the financial aid director assessment /comments after the interview are added to the students’ database and are considered as one key element during the final selection phase.
6. SAT scores are verified by the admission staff: the student is asked to send an official copy of his grades directly to LAU, if not he is then asked to share his username name and password with the admission team so that they validate the scores online.

7. Internal Sophomore and English Entrance exams are corrected and graded by a separate dedicated LAU testing team; results are shared with the selection committee and included in the student database. Students who fail the Sophomore exam are eliminated and not considered in the next selection phases, students who fail or score low in the English Entrance exam may be re-contacted to resubmit it.
8. Usually the official baccalaureate results are out by the time LAU starts calling students for interviews. When calling the shortlisted students to schedule an interview LAU asks about their results, if it is below 12/20 no interview is scheduled and the student name is removed from the database.
9. Before signing the final acceptance / admission letter the student is asked to present an official transcript of his Lebanese Baccalaureate exam results in order to ensure they scored no less than 12/20.
10. During the interview several questions are raised to understand the student involvement in service and community activities such as: “name any extra-curricular activity that made during the last two years”, “what is the social/civic cause that you feel like defending and promoting”, “name one thing in your community that you would like to change”.
11. The acceptance letter signed by the student before enrollment clarifies that they have to register as full-time students at all times.
12. Finally, when enrolled the program coordinator and his team checks continuously the academic performance of USP scholars and ensures they are registered as full-time students.

Annexes

Annex 1: Newspaper Advertisement



الجامعة اللبنانية الأميركية (LAU)
والوكالة الأميركية للتنمية الدولية (USAID)
تطلقان لسنة الثالثة على التوالي منحة جامعية كاملة
لطلاب الثانوية الرسمية الحاملين الجنسية اللبنانية

تعلن الجامعة اللبنانية الأميركية (LAU) انه وبدعم من الشعب الأميركي من خلال
 الوكالة الأميركية للتنمية الدولية (USAID) ستقوم بإطلاق برنامج هدفه توفير التعليم
 الجامعي خمسة وثلاثين طالب وطالبة من الثانويات الرسمية يتم اختيارهم بالتساوي
 من حيث الجنس ومساكن طاقب و طالبة من الثانويات الرسمية يتم اختيارهم بالتساوي
 الموضوع لهذه الغاية. علماً أن انتساب الطلاب الجدد إلى الجامعة سيتم اعتباراً من فصل
 القرن ٢٠١٣.

يؤخذ هذا البرنامج القسط الجامعي السكن الطلابي أو بدل نقل التأمين الصحي بدل
 كتب علاوة نفقات شهرية وجهاز كمبيوتر شخصي لكل المتدربين طوال فترة الدراسة
 الجامعية. ستبلغ مكاتب القبول في الجامعة اللبنانية الأميركية وخلال الفترة الممتدة بين
 تشرين الثاني ٢٠١٢ وكانون الثاني ٢٠١٣. الثانويات الرسمية اللبنانية بتفاصيل هذا
 البرنامج وشروط الانتساب إليه للراغبين، وستتولى الجامعة توزيع المنشورات والطبوعات
 الخاصة ببرنامج دعم المنح الجامعية - المرحلة الثالثة (University Scholarship Program).

أن الموعد النهائي لتقديم الطلبات إلى البرنامج هو ٢٩ آذار ٢٠١٣
 لتزود من المعلومات الرجاء الاتصال بمكتب القبول :

موقع
مراجعة الموقع الإلكتروني للجامعة:
www.lau.edu.lb/ukd

هاتف
Tel: 09-547254/62 ext. 2191
admissions.by@lau.edu.lb

فكس
Tel: 01-786464/56 ext. 1395
admissions.beirut@lau.edu.lb




الجامعة اللبنانية الأميركية (LAU)
والوكالة الأميركية للتنمية الدولية (USAID)
تطلقان لسنة الثالثة على التوالي منحة جامعية كاملة
لطلاب الثانويات الرسمية الحاملين الجنسية اللبنانية

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 الجامعي خمسة وثلاثين طالب وطالبة من الثانويات الرسمية يتم اختيارهم بالتساوي
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 القرن ٢٠١٣.

يؤخذ هذا البرنامج القسط الجامعي السكن الطلابي أو بدل نقل التأمين الصحي بدل
 كتب علاوة نفقات شهرية وجهاز كمبيوتر شخصي لكل المتدربين طوال فترة الدراسة
 الجامعية. ستبلغ مكاتب القبول في الجامعة اللبنانية الأميركية وخلال الفترة الممتدة بين
 تشرين الثاني ٢٠١٢ وكانون الثاني ٢٠١٣. الثانويات الرسمية اللبنانية بتفاصيل هذا
 البرنامج وشروط الانتساب إليه للراغبين، وستتولى الجامعة توزيع المنشورات والطبوعات
 الخاصة ببرنامج دعم المنح الجامعية - المرحلة الثالثة (University Scholarship Program).

أن الموعد النهائي لتقديم الطلبات إلى البرنامج هو ٢٩ آذار ٢٠١٣
 لتزود من المعلومات الرجاء الاتصال بمكتب القبول :

موقع
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www.lau.edu.lb/ukd

هاتف
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admissions.by@lau.edu.lb

فكس
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jeudi 27 décembre 2012 | N° 13638

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**الجامعة اللبنانية الأمريكية (LAU)
والوكالة الأمريكية للتنمية الدولية (USAID)
تعلنان لمنحة البكالوريوس على التوالي لمنحة جامعية كاملة
لطلاب الثانوية الرسمية الجامعيين الجامعية اللبنانية**

تعلن الجامعة اللبنانية الأمريكية (LAU) أنه بدعم من الشعب الأمريكي من خلال الوكالة الأمريكية للتنمية الدولية (USAID) ستقوم بإطلاق برنامج منحة لطلاب التعليم الجامعي كمنحة ولتأمين طالب وطالبة من الثانويات الرسمية يتم اختيارهم بالتساوي من حيث الجنس من المحافظات الست من مختلف أرجاء لبنان. بعد ملائمتهم الشروط المطلوبة لهذه المنحة. علماً أن انتساب الطلاب الجدد إلى الجامعة سيتم اعتباراً من فصل الخريف ٢٠١٣.

يؤثر هذا البرنامج المخطط الجامعي السكن الطلابي أو بدل نقل التأمين الصحي بدل كتب علاوة نفقات شهرية وجهاز كمبيوتر شخصي لكل المتقدمين طوال فترة الدراسة الجامعية. ستبلغ مكاتب القبول في الجامعة اللبنانية الأمريكية وبكالوريوس هذا لشخصين الثاني ٢٠١٣ وكانوا الثاني ٢٠١٣. الثانويات الرسمية اللبنانية بتفاصيل هذا البرنامج وشروط الانتساب إليه للراغبين وستنشر الجامعة توزيع المنشورات والبطاقات الخاصة ببرنامج دعم الخرج الجامعية - المرحلة الثالثة (University Scholarship Program).

أن الخوض النهائي لتقديم الطلبات إلى البرنامج هو ٢٩ آذار ٢٠١٣
لزيد من المعلومات الرجاء الاتصال بمكتب القبول:

بيروت: Tel: 01-786464/50 ext. 1305
admissions.beirut@lau.edu.lb
دمشق: Tel: 09-547254/62 ext. 2191
admissions.damascus@lau.edu.lb
مزاينة الموقع الإلكتروني للجامعة: www.lau.edu.lb/usp



**La - Lebanese American University - (LAU)
et l'Agence Américaine pour le Développement International (USAID)
offrent, pour la troisième année consécutive, une bourse d'études
aux étudiants libanais des écoles publiques.**

Grâce au soutien du peuple américain à travers l'USAID, la LAU annonce le lancement du programme University Scholarship Program (USP) dont le but est d'offrir une bourse d'études universitaire à 60 étudiants libanais des écoles publiques. Les étudiants qui bénéficieront de la bourse seront sélectionnés équitablement tout en assurant un juste équilibre entre les sexes et entre toutes les régions du territoire libanais et ce dans le cadre des termes et conditions du programme. Les boursiers commenceront leurs études à la LAU en automne 2013.

Le programme offre une bourse d'études complète comprenant le logement ou les frais de transport, l'assurance médicale, une allocation de livres, une indemnité mensuelle ainsi qu'un ordinateur portable. L'appui pour chaque étudiant et ce pour toute la période des études.

Entre les mois de novembre 2012 et janvier 2013, le personnel des bureaux d'admission de la LAU visitant les écoles publiques pour expliquer en détail le programme ainsi que les conditions d'admission. Des prospectus seront aussi distribués.

La date limite pour déposer les demandes d'admission pour le programme USP sera le 29 Mars 2013.

Pour plus de renseignements, prière de consulter le site internet www.lau.edu.lb/usp ou de contacter le bureau des admissions:

Beirut: Tel: 01-786464/50 poste 1305
Admissions.beirut@lau.edu.lb
Byblos: Tel: 09-547254/62 poste 2191
Admissions.byblos@lau.edu.lb



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**الجامعة اللبنانية الأمريكية (LAU)
والوكالة الأمريكية للتنمية الدولية (USAID)
تعلنان لمنحة البكالوريوس على التوالي لمنحة جامعية كاملة
لطلاب الثانويات الرسمية الجامعيين الجامعية اللبنانية**

تعلن الجامعة اللبنانية الأمريكية (LAU) أنه بدعم من الشعب الأمريكي من خلال الوكالة الأمريكية للتنمية الدولية (USAID) ستقوم بإطلاق برنامج منحة لطلاب التعليم الجامعي كمنحة ولتأمين طالب وطالبة من الثانويات الرسمية يتم اختيارهم بالتساوي من حيث الجنس من المحافظات الست من مختلف أرجاء لبنان. بعد ملائمتهم الشروط المطلوبة لهذه المنحة. علماً أن انتساب الطلاب الجدد إلى الجامعة سيتم اعتباراً من فصل الخريف ٢٠١٣.

يؤثر هذا البرنامج المخطط الجامعي السكن الطلابي أو بدل نقل التأمين الصحي بدل كتب علاوة نفقات شهرية وجهاز كمبيوتر شخصي لكل المتقدمين طوال فترة الدراسة الجامعية. ستبلغ مكاتب القبول في الجامعة اللبنانية الأمريكية وبكالوريوس هذا لشخصين الثاني ٢٠١٣ وكانوا الثاني ٢٠١٣. الثانويات الرسمية اللبنانية بتفاصيل هذا البرنامج وشروط الانتساب إليه للراغبين وستنشر الجامعة توزيع المنشورات والبطاقات الخاصة ببرنامج دعم الخرج الجامعية - المرحلة الثالثة (University Scholarship Program).

أن الخوض النهائي لتقديم الطلبات إلى البرنامج هو ٢٩ آذار ٢٠١٣
لزيد من المعلومات الرجاء الاتصال بمكتب القبول:

بيروت: Tel: 01-786464/50 ext. 1305
admissions.beirut@lau.edu.lb
دمشق: Tel: 09-547254/62 ext. 2191
admissions.damascus@lau.edu.lb
مزاينة الموقع الإلكتروني للجامعة: www.lau.edu.lb/usp

Annex 2: USP III Flyer



University Scholarship Program (USP III) at LAU



Contact us at:

Admissions Office
Beirut Campus
P.O. Box 13 - 5053
Chouran Beirut 1102 2801
Lebanon
Tel 01 786464/56 ext 1355
Fax 01 789454
admissions.beirut@lau.edu.lb

www.lau.edu.lb/usp

Admissions Office
Byblos Campus
P.O.Box 36
Byblos
Lebanon
Tel 09 547254/62 ext 2191
Fax 09 546560
admissions.byblos@lau.edu.lb



The Lebanese American University (LAU) is pleased to introduce and launch the University Scholarship Program (USP III) that aims to provide undergraduate scholarships to 85 promising public high school students from all 6 governorates of Lebanon.

This program is made possible with the support of the American people through the United States Agency for International Development (USAID). USP III is very ambitious, generous and opens the door to a whole new generation of Lebanese to access university education at LAU.

WHO COULD JOIN USP III?

To be eligible to apply to LAU under USP III, you should:

- 1) Be enrolled in a public high school for at least the last 2 years of your secondary education and expected to complete your baccalaureate during summer 2013
- 2) Obtain a minimum of 12/20 on your official Lebanese Baccalaureate exam
- 3) Demonstrate your financial need status by completing the USP III Financial Aid Application
- 4) Be a Lebanese citizen
- 5) Obtain the minimum required scores on tests and exams as set by LAU
- 6) Demonstrate past and present performance of service and community activities
- 7) Not be registered at any university or have completed studies at any university
- 8) Register at LAU as a full-time student at all times



PROGRAMS YOU MAY APPLY FOR UNDER USP III

There are 18 majors that you may choose to apply for under USP III.

They are:

- 1) Biology*
- 2) Business*
- 3) Chemistry*
- 4) Civil Engineering*
- 5) Communication Arts* - Journalism emphasis
- 6) Computer Engineering*
- 7) Computer Science*
- 8) Economics*
- 9) Education*
- 10) Electrical Engineering*
- 11) Industrial Engineering*
- 12) International Affairs*
- 13) Mathematics*
- 14) Mechanical Engineering*
- 15) Nursing*
- 16) Nutrition*
- 17) Political Science*
- 18) Psychology*
- 19) Social Work*

Check the following link: <http://admissions.lau.edu.lb/undergraduate/programs.php> for details regarding opportunities to enroll in a minor emphasis offered under select majors.

You may as well acquire a teaching diploma in the following majors: Biology, Chemistry, Economics, Education, Mathematics and Social Work.

WHAT DOES USP III COVER?

If you are accepted, USP III will cover the following:

- 1) Full tuition fees for the duration of your program (as per LAU's academic regulations), including one preparatory year if needed in certain program
- 2) Medical insurance
- 3) Book allowance
- 4) Student housing or transportation allowance
- 5) A monthly stipend for a maximum of 11 months per year
- 6) Laptop

* Beirut or Byblos campus

* Byblos campus only

* Beirut campus only

HOW TO APPLY TO USP III?

To apply, you should submit the following required application documents:

- 1) USP III Applications for Admission and for Financial Aid prior to March 29, 2013 to the Admissions Office in Beirut or Byblos
- 2) Official high school transcript of the last three years sent directly to LAU's Admissions Office in a sealed and stamped envelope
- 3) English proficiency proof by submitting **only one** of the below:
 - a. SAT I writing section
 - b. Official score of the Test of English as a Foreign Language (TOEFL)
 - c. English Entrance Exam (EEE) administered at LAU if a or b are not available
- 4) Certified copy of the official Lebanese Baccalaureate when available
- 5) Two recent passport-size colored photos taken within the past six months
- 6) Clear photocopy of your identity card or passport
- 7) All financial aid required documents specified in the application

Notes:

- a) The Application for Admission form may be downloaded at: www.lau.edu.lb/usp.
- b) To register for the SAT, please visit the College Board's website at: www.collegeboard.org.
- c) When registering for the TOEFL or SAT I, use LAU's code: 2595.
- d) The English Entrance Exam (EEE) is administered by LAU for shortlisted students. Details will be communicated to selected students by LAU admission team.



Annex 3: USP III Poster



الجامعة اللبنانية الأميركية (LAU)
والوكالة الأميركية للتنمية الدولية (USAID)
تطلقان للسنة الثالثة على التوالي

منحة جامعية كاملة لطلاب المدارس الرسمية



يؤمن هذا البرنامج

- القسط الجامعي
- LAPTOP
- السكن الطالب أو بدل نقل
- التأمين الصحي
- بدل كتب
- علاوة نفقات شهرية
- لا تتجاوز 11 شهر
- لكل المنتسبين طوال
- فترة الدراسة الجامعية.

الموعد النهائي لتقديم الطلبات
هو ٢٩ آذار ٢٠١٣

لمزيد من المعلومات الرجاء الاتصال بمكتب القبول

مراجعة الموقع الإلكتروني للجامعة
www.lau.edu.lb/usp

• **جبيل**
Tel. 09-547254/62 ext. 2191
admissions.byblos@lau.edu.lb

• **بيروت**
Tel. 01-786464/56 ext. 1355
admissions.beirut@lau.edu.lb

Annex 4: USP III Application



University Scholarship Program (USP III) at LAU
Admission and Financial Aid Application
for Fall 2013





University Scholarship Program (USP III) at LAU Admission and Financial Aid Application for Fall 2013



List of documents to be submitted

You should submit the following required documents along with your application:

1. Official high school grades of the last three years sent directly to LAU's Admissions Office in a sealed and stamped envelope
2. English proficiency proof by submitting only one of the below:
 - a. SAT I writing section
 - b. Official score of the Test of English as a Foreign Language (TOEFL)
 - c. English Entrance Exam (EEE) administered by LAU if a or b are not available
3. Certified copy of the official Lebanese Baccalaureate when available
4. Two recent passport-size colored photos taken within the past six months
5. Clear photocopy of your identity card or passport
6. All financial aid required documents (see attached check list at the end)

Selection process phases

- | | |
|------------------------------|--|
| • November 2012 – March 2013 | Recruitment phase and application completeness |
| • April 2013 – June 2013 | Review of applications and students shortlisting for exams (English Entrance and Sophomore Exams)
Selection criteria: application completeness and high school grades |
| • June 2013 – August 2013 | Interview period
Selection criteria: high school grades, entrance exam results and official Lebanese baccalaureate score |
| • July 2013 – September 2013 | Final selection
Selection criteria: high school grades, entrance exam results, interview results, official Lebanese baccalaureate score and financial aid assessment |

Please note that only the IDs of the shortlisted students who are invited to exams or interviews will be posted at www.lau.edu.lb/usp; if your ID number is not posted online, this means that your application was not successful.


Notes

- To register for the SAT, please visit the College Board's website at: www.collegeboard.org
- When registering for TOEFL or SAT I, use LAU's code: 2595
- The English Entrance Exam (EEE) is administered by LAU for shortlisted students. Details will be communicated to selected students by LAU admission team. The test preparation material may be downloaded at <http://admission.lau.edu.lb/eee-test-prep.pdf>
- Depending on your choice of major the Sophomore exam covers 3 out of the following subjects: mathematics, physics, chemistry, life science, general science, philosophy and economics.


Application Deadline

The Admission and Financial Aid applications must be submitted to the Admissions Office in Beirut or in Byblos prior to **March 29, 2013**





USAID
FROM THE AMERICAN PEOPLE



LAU
الجامعة اللبنانية الأمريكية
Lebanese American University

APPLICATION FOR ADMISSION TO LAU UNIVERSITY SCHOLARSHIP PROGRAM (USP III) ACADEMIC YEAR 2013-2014

For University Use Only

ID # _____ Date Received _____

PHOTO

(USE BLOCK LETTERS)

1. Name in Arabic (as in official documents)

الاسم بالعربية

Name in English (as in official documents)

الاسم بالإنجليزية

First Name _____

Father's / Middle Name _____

Family Name _____

Mother's Full Maiden Name _____

First Name _____

Father's / Middle Name _____

Family Name _____

2. Gender

☐ M ☐ F

3. Marital Status

☐ single ☐ engaged ☐ married ☐ divorced

If you are single or engaged, do you have plans to be married soon?

☐ No ☐ Yes, when _____

4. Place of Birth _____

City _____

Country _____

5. Date of Birth _____

City _____

Day / Month / Year _____

6. Civil Record Data

Governorate / محافظة _____

City / مدينة _____

Town / بلدة _____

Case / قضية _____

7. Are you a holder of U.S. green card or citizenship?

☐ Yes ☐ No

8. Address (to be used for communication)

Building _____

City _____

Telephone _____

Town _____

Country _____

Fax _____

P.O. Box _____

E-mail _____

Applicant's Mobile _____

9. Do you prefer: ☐ student housing or ☐ transportation allowance

why _____



USAID
FROM THE AMERICAN PEOPLE



LAU
جامعة اللبنانية الأمريكية
Lebanese American University

FINANCIAL AID APPLICATION UNIVERSITY SCHOLARSHIP PROGRAM (USP III) ACADEMIC YEAR 2013-2014

For University Use Only:

ID # _____ Date Received _____

PHOTO

(USE BLOCK LETTERS)

1. Name in English (as in official documents)

First Name _____
Father's / Middle Name _____
Family Name _____

2. Personal Contact Information

Home Phone Number _____
Personal Mobile Number _____
Parent's Phone Number _____

3. Father's Information

First Name _____
Father's / Middle Name _____
Family Name _____

☐ Self-employed
 ☐ Employed
 ☐ Unemployed
 ☐ Deceased
 Occupation _____

4. Mother's Information

First Name _____
Father's / Middle Name _____
Family Name _____

☐ Self-employed
 ☐ Employed
 ☐ Unemployed
 ☐ Deceased
 Occupation _____

5. Do any of your parents have a serious medical condition?

Yes ☐ No ☐

If yes, please provide supporting document. *

6. Sibling Information (brothers and sisters)

Name	Age	Education / Occupation *	Annual Tuition Fees / Income	Residing from USP1 or USP2 YES/NO
1.				
2.				
3.				
4.				

If student: Specify name of school / university and tuition. (Attach supporting documents) *
If working: Specify name of company and income. (Attach supporting documents) *

7. Assets

Owned Properties	Location	Real Estate Lot No.	Year Purchased	Area (Sq.m)	Estimated Present Value (in \$)
Business: *					
Home(s): *					
Building(s): No. of floors: *					
Land: No. of lots: *					

Owned Cars	Owner	Make	Model Year	Year Purchased	Present Value (in \$)
Family Cars: *					
(Including the applicant's)					

8. Income / Expense Detailed Information (in \$)

Income Details	Father	Mother	Other (Specify)
Basic salary *			
Bonuses (educational, bonus, family allowance, transportation, extra month, rewards, ...) *			
Interest and / or investments *			
Income from private business *			
Other income (Specify) *			
Total Income			

Expense Details	Annually
Household expenses (food, clothing & other supplies)	
Utilities (electricity, water, internet)	
Telephone	Mobile Fixed Line
Cars (tires*, insurance, gasoline, maintenance)	
House rent, taxes & maintenance *	

School / University tuition & other fees (excluding applicant's) *	
Lodging (dorms / apartment rent) *	
Transportation (bus, taxi, ...) *	
Travel expenses	
Medical insurance *	
Life insurance: <input type="checkbox"/> Term <input type="checkbox"/> Investment	
Household help (maid, driver, daycare, ...) *	
Loan repayments * (Specify) House	
Car	
Business	
Other	
Income tax / NSSF or Coop charges	
Other expenses (Specify)	
Total Expenses	
Net Income (Total Income minus Total Expenses)	

9. Are you receiving any educational assistance?

☐ Yes ☐ No

If yes, please declare source and provide documentation. * Amount: _____

10. Please provide two references (non-relatives) whom LAU may contact for additional verification.

Name	Telephone Number
_____	_____
_____	_____

We hereby declare that the aforementioned information is true, accurate and complete.

We also understand that this application will not be processed if not fully completed and that the student who gets Financial Aid based on incorrect information will have to pay it back.

We authorize the University to verify all statements contained therein by any means it deems necessary. We waive any claim to privacy or confidential information that might arise out of the inquiry conducted by the University for purposes of verifying data stated in this application or during the interview.

We further undertake to inform the University of any positive change as soon as it happens if it affects our financial status as presented above.

Any document submitted to LAU becomes the property of the University and will not be returned or photocopied.

Date	Student's Signature	Parent's Name	Parent's Signature

* Required Documents: All the asterisked points, if applicable, are supposed to be documented when submitting the Financial Aid Application. A checklist of the required documents is attached for your perusal.



A. EMPLOYEE INCOME STATEMENT

EMPLOYEE'S NAME: _____	AMOUNT (in \$) If "none", kindly indicate as such.
Monthly Basic Salary	
Family Allowance	
Transportation	
Accommodation	
Profit Sharing Amount from Employer	
Bonus	
Commission	
Any Other Benefit: _____	
Educational Benefit (each sibling separately)	
1. _____	
2. _____	
3. _____	
4. _____	
5. _____	
No. of months payable / year: _____	

The above is to be filled and submitted with covering letter from the employer declaring position and years of service.

Employer's Name & Seal: _____
Employer's Signature: _____ Date: _____

B. Self-employed Income Statement

Name of Institution (if applicable): _____
Registration No. _____ Date: _____
Company's / Owner's Nature of Work (Detailed): _____
Address & Telephone Number: _____
Number of Employees/Workers: _____
Annual Business Gross Income: \$ _____
Annual Business Net Income: \$ _____
Name & Seal: _____
Signature: _____ Date: _____

N.B. Official company and shareholders' documents as well as official recent Income Tax / Balance Sheet are to be submitted.
Section "A" or "B" or "A & B" of this form should be filled for every earning member of the family & for each position held.

Explain why you are applying for these majors, how can they enable you to help your community and what are your career ambitions ?



Contact us at:

Admissions Office

Beirut Campus

P.O. Box 13 - 5053

Chouran Beirut 1102 2801

Lebanon

Tel 01 786464/56 ext 1355

Fax 01 786454

admissions.beirut@lau.edu.lb

Admissions Office

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P.O.Box 36

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Fax 09 546560

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www.lau.edu.lb/usp



Annex 5: Pictures for Public High School Visits

